

## **PROVIDER SELF-ASSESSMENT AND MENTORING (PSAM) PURCHASING GRANT PROGRAM: FACT SHEET**

Provider Self-Assessment and Mentoring - PSAM - Purchasing Grants are to make improvements in the quality of your program based on your recent assessment results and your program improvement goals.

Eligibility – Any DHS licensed Child Care facility that has been licensed for at least one year and:

- Has signed a PSAM Provider Agreement and is participating in PSAM services, and
- Has at least one child enrolled who is receiving services through the Child Care Certificate Program, and
- Is in good standing with DHS Licensing, Child Care Certificate, and Child and Adult Care Food Programs
  - To be in good standing with DHS Licensing, there must not be any litigation procedures currently being taken against the child care agency, including:
    - probation
    - denial, suspension, or revocation of license
    - civil penalties

Grants are to purchase items needed based on your most recent assessment including:

- Materials – for example: books, blocks, arts and crafts, toys
- Furnishings – for example: tables, chairs, shelves, cribs
- Equipment – for example: portable toys for outdoors

The PSAM Purchasing Grant **can not** be used for:

- Capital improvements like building additions
- Kitchen or office equipment
- Computers, TVs or VCRs
- Improvements to meet basic licensing requirements, including fire, environmental, or ADA standards

Providers may order up to \$2000 in materials, furnishings, and/or equipment.

The CCR&R Specialist working with you on your PSAM improvement goals will explain when you can apply and how to complete the application and order forms.

Agencies may only apply for one purchasing grant during their licensing renewal year.

Applications and purchasing requests will be reviewed by purchasing grant program staff at UT SWORPS and at DHS. Purchasing grant program staff at DHS will order the merchandise and have it shipped directly to your agency.